

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 4-03-2023

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Fire Chief Chad Perkins, Kaylah Fyan and Beth Barrone.

Motion by Rohrbacher, support by Caudill to approve the agenda. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Caudill to approve the March 6, 2023 as submitted. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Barrone to approve the March 15, 2023 minutes. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Rohrbacher to approve the March 30, 2023 minutes. Ayes all. Nays – none. Motion carried.

Public Comment – Paul Mason was not in attendance. No comment.

Budget Review – the Board reviewed the 2022-2023 Budget.

Motion by Rohrbacher, support by Secor to increase the following line items: Reimbursement by \$ 5,000.00, the Current Property Tax Allocation by \$1,000.00, Cemetery Professional and Contractual by \$2,750.00, the Cemetery Part Time Wages by \$2,000.00, the Cemetery Employer Social Security by \$250.00 and the Cemetery Telephone by \$1,000.00. Ayes all. Nays – none. Motion carried.

MARCH BILLS

Gary Secor	\$934.91	All Call Restoration - Door Balance	\$10,030.44
Lisa Williams	\$1,291.56	AT&T - Cemetery Phone Bill	\$147.26
Sharon Rohrbacher	\$1,387.61	AT&T - Twp Phone Bill	\$439.53
Brad Barrone	\$277.05	Canon - Copier Maintenance	\$27.50
Patti Caudill	\$277.05	Carl's - Cleaning Supplies	\$8.59
Nicole Klahn	\$46.17	Carl's - Cleaning Supplies	\$12.05
Nicole Klahn	\$60.03	Consumer Energy - Twp Gas/Electric	\$581.40
Jerry Smoes - Cemetery Wage	\$71.36	Consumer Energy - Cemetery Gas/Electric	\$194.26
Lynette Foltz - Clerical	\$12.33	Fahey Schultz - Legal Services	\$202.50
Connie Jordan - Dep Treasurer	\$37.01	Fahey Schultz - Legal Services	\$7,380.00
Connie Jordan - Dep Treasurer	\$36.99	Gatehouse - Request for Proposal	\$197.44
Connie Jordan - Dep Treasurer	\$36.99	Granger - Twp Trash Pickup	\$31.59
Emma Huisman - Clerical	\$24.68	HSV - Stone & Top Soil	\$416.45
Dennis Sauers - Bd of Rev	\$220.24	Hutson - Gator Repairs	\$512.96
Von Goodemoot - Bd of Rev	\$230.87	Hutson - New Lawnmower	\$3,638.81
FICA and Fed W/H	\$1,396.88	Jeff & Lisa Elenbaas - Burials	\$300.00
State W/H for Jan, Feb. and March	\$764.81	Jeff & Lisa Elenbaas - Burials	\$525.00
	\$7,106.54	John Hancock - Pension Payment	\$1,485.33

Klein Assessing - Assessor Payment	\$3,072.23
Lakewood News - Notices & Minutes	\$474.20
Lakewood News - Notices & Minutes	\$460.10
Matt Steward - Cemetery Services	\$3,370.99
Sharon Rohrbacher - Reimb for Handles	\$169.56
Telrite - Twp Phone Bill	\$19.17
Telrite - Twp Phone Bill	\$17.38
The Collins Group - Veterans Flags	\$1,201.25
Tom Kosten - Rental Refund	\$150.00
	\$35,065.99

April 3, 2023 Bills

Pontem Software - Cem Support	\$535.00
S&T Restoration - Cemetery Service	\$5,714.28
Stahl Lawn Care - Mowing/Plowing	\$2,900.00
	\$9,149.28

Fire Department Bills

March Bills

AT&T - Phone	\$152.01	Odessa Twp - Payroll Reimb	\$1,794.17
Consumer Energy	\$821.86	T-Mobile - Service	\$9.90
John Hancock - Pension	\$1,000.00	Village of LO _ Water & Sewer Bill	\$203.14
Odessa Twp - Payroll Reimb	\$14,824.11	Wex Bank - Fuel	\$174.68
	\$16,797.98		\$2,181.89

April Bills

Stahl Lawn Mowing	\$700.00
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Fire Department Payroll

March Payroll

Will Fyan	\$1,149.63	Craig Winslow	\$125.60
Ryan Cisler	\$338.32	Wade Piercefield	\$768.56
Royal Shilton	\$514.35	Chris Tobin	\$88.66
Nekoda Hull	\$648.42	James Hyatt	\$28.18
Kristin Dubuque	\$620.22	Wyatt Perkins	\$817.56
John Thomas	\$84.56	Blake Perkins	\$444.08
Eric Possehn	\$313.99	Travis Scarborough	\$668.80
Brad Perkins	\$793.76	Gary Jackson	\$628.00
Brad Dubuque	\$1,335.32	Cody Perkins	\$148.00
Erin Scarborough	\$522.18		
Kyle Root	\$442.00	Union Bank FICA & Fed W/H	\$2,823.88
Chad Perkins	\$1,369.90	State W/H	\$1,606.14
Chad Perkins	\$1,369.90		\$8,147.46
	\$9,502.55		

Motion by Secor, support by Caudill that the township accepts items in the March audit and approves payment for the April 3, 2023 bills as submitted. Ayes all. Nays – none. Motion carried.

Treasurer's Report – the 101 accounts are running about \$45,278.04 ahead of last year and General Fund Savings/Checking accounts are \$33,335.55 ahead of last year. See report for further information.

Cemetery Property Manager Report – not present.

Fire Chief Report – 38 total runs, 27 in the village, 11 in the township, 0 mutual aid , 36 medical calls, 2 other fire, 0 motor vehicle accident. Total runs as of 3/31/2023 are 111. April events – training with Clarksville Fire, walk through at Nutrein, CEU for MFR and Fire Behavior training. May events – Fire Chief meeting.

Fire Chief Perkins stated that the fire department received 22 handheld radios, 6 moils, 1 bay station, 6 spare batteries, 6 spare antennas, 3 label mics and car charger. The department will be selling 10 already purchased radios and keeping 6 radios.

Board/Committee Reports

- a. Jordan Lake Improvement Board – meeting April 6th.
- b. Lakewood Wastewater Authority – minutes provided.
- c. Library Board – minutes not provided.
- d. Lakewood Recreational Authority – minutes provided. Brad Barrone is the new Authority President, Carolyn Mayhew the Vice President, Terri Cappon the Treasurer, Edith Farrell the Secretary; Shawn Hazel will replace Mandy Nurenberg who resigned.

Action Items

- a. Tax Allocation Request – Motion by Secor, support by Caudill to accept the Ionia County Tax Allocation Request. Ayes all. Nays – none. Motion carried.
- b. Parking Lot Reconstruction Bids – reviewed bids. Motion by Rohrbacher, support by Barrone to accept the parking lot bid from Tom Jansen for \$72,800.00 with township paying \$40,000.00 directly to HSV for concrete. Ayes all. Nays – none. Motion carried.
- c. FOIA Fee Schedule – discussed changing hourly wage from \$11.00 to \$14.00 an hour. Motion by Rohrbacher, support by Secor to adopt Resolution Fee Schedule for FOIA. Roll call vote – yes – Secor, Williams, Rohrbacher, Barrone and Caudill. Nays – none. Motion carried.
- d. Bill Paying Policy – reviewed policy deleted fire chief and assistant fire chief time cards, deleted sexton and changed firemen to firefighter. Motion by Rohrbacher, support by Secor to accept the Odessa Township Bill Paying Policy. Roll call vote: yes – Secor, Williams, Rohrbacher, Barrone and Caudill. Nays – none. Motion carried.

- e. Cemetery Sign Bids – discussed redoing cemetery signs. Motion by Secor, support by Barrone to accept bid from United Sign Company for 3 new cemetery signs. Ayes – all. Nays – none. Motion carried.
- f. Attorney Questions – Caudill decide after reviewing trail information that an attorney is not needed at this time. She will review MDNR Grant application. Fire Chief Perkins would like to rewrite some SOP's does he need attorney advice. Caudill stated that you can write your own SOP's.
- g. Cole Quit Claim Resolution – Motion by Rohrbacher, support by Secor to approve the Resolution approving cemetery property transfers. Roll call vote: yes – Secor, Williams, Rohrbacher, Barrone and Caudill. Nays – none. Motioned carried.

Information/Discussion Items

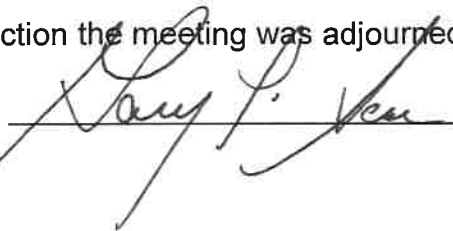
Barrone discussed the latest train derailments.

Supervisor comments – met with Village President and Temporary Village Manager on 7 acres outside of village for economic possibility. Also heard from the Ionia County Economic Alliance that the township is looking unfavorable at Franklin Metals.

Board comments – Rohrbacher would like to see the township move forward with the Kelly property issues going to court to vacate property.

Without objection the meeting was adjourned at 8:53 P.M.

APPROVED



Submitted

