

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 7-10-2023

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Fire Chief Chad Perkins, Beth Barrone, Matt Steward, Village Manager Ben Geiger, Gina Johnson, Bob Cusack, Victoria Simmons, Kaylah Fyan, Dave DeHaan,.

Motion by Secor, support by Williams to approve the agenda with additions. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Caudill to approve the June 5, 2023 Regular Meeting minutes as submitted. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Rohrbacher to approve the June 23, 2023 Special Meeting minutes as submitted. Ayes all. Nays – none. Motion carried.

Public Comment – Representative Gina Johnson gave an overview of the legislature agenda. Village Manager Ben Geiger stated that Gina Johnson is an outstanding public servant. Dave DeHaan from Walker Fluke and Sheldon presented an overview of the 2022-2023 Audit the Township received a clean opinion.

Budget Review – the Board reviewed the 2023-2024 Budget.

Motion by Williams, support by Secor to increase the Attorney Professional and Contractual line item by \$10,000.00, to move \$125.00 from Cemetery Professional and Contractual line item to Cemetery Telephone line item, to Transfer In \$948.00 from Cemetery Improvement Fund to Cemetery Professional and Contractual line item, to move \$1,600.00 from Township Telephone to Township Professional and Contractual line item and to increase by \$300.00 the Fire Department Capital Outlay and Fire Department Miscellaneous Revenue. Ayes all. Nays – none. Motion carried.

JUNE BILLS

Gary Secor	\$967.29	Accident Fund - Workers Comp	\$370.81
Lisa Williams	\$1,332.27	AT&T - Twp Phone Bill	\$438.21
Sharon Rohrbacher	\$1,431.35	Canon - Copier Maintenance	\$36.60
Brad Barrone	\$230.88	Consumer Energy - Twp Gas/Electric	\$201.68
Patti Caudill	\$230.88	Consumers Energy - Cemetery Gas/Electric	\$101.50
Nicole Klahn	\$69.26	David Chapman - Liability Insurance	\$7,944.00
Nicole Klahn	\$92.35	Elan Financial - Phone Charges	\$9.99
Connie Jordan - Dep Treasurer	\$0.00	Granger - Cemetery Dumpster	\$43.20
Connie Jordan - Dep Treasurer	\$0.00	Holland Supply - Cemetery Markers	\$152.02
Lynette Foltz - Clerical	\$0.00	Jeff and Lisa Elenbaas - Burials	\$750.00
Emma Huisman - Clerical	\$0.00	John Hancock - Pension Payment	\$1,647.26
FICA and Fed W/H	\$1,312.58	Klein Assessing - Assessor Payment	\$3,072.23
State W/H for April, May, June	\$704.29	S&T Restoration - Cemetery Property	\$5,714.28
	\$6,371.15	USPS - Tax Bill Postage	\$1,278.00

USPS - Election Postage	\$174.00
USPS - Election Postage	\$504.00
	\$22,437.78

July 10, 2023 Bills

AT&T - Twp Phone Bill	\$648.36
AT&T - Cemetery Phone	\$13.17
Carl's - Cleaning Supplies	\$51.24
Corrigan - Brine	\$19,313.94
Fahey Schultz - Legal Services	\$9,701.10
Granger - Twp Trash Pickup	\$31.59
Granger - Cemetery Dumpster	\$43.20
Ionia Co Road - Culvert Replaced	\$1,615.35
Lakewood Recreational - Payment	\$450.00
	\$31,867.95

Lisa Williams - Mileage	\$24.24
Patten's - Stone Restoration	\$948.00
Plerus - Election Supplies	\$87.19
Reliable Internet - Internet Service	\$565.00
Sharon Rohrbacher - Mileage/Supplies	\$228.10
Telrite - Twp Phone	\$17.35
USPS - Clerk/Election Postage	\$359.00
USPS - Treasurer Postage	\$156.00
Village True Value - Cemetery Supplies	\$27.76
	\$2,412.64

Fire Department Bills

June Bills

Accident Fd - Workers Comp	\$2,691.19
Consumer Energy	\$271.54
David Chapman - Liability Insurance	\$14,417.00
Elan Financial - Phone Chargers	\$12.97
	\$17,392.70

John Hancock - Pension Payment	\$1,030.00
Odessa Twp - Payroll Reimbursement	\$12,100.85
Odessa Twp - Payroll Reimbursement	\$1,847.99
Wex Bank - Fuel	\$291.02
	\$15,269.86

July Bills

Digicom Global - Battery	\$156.25
Fire Pros - Extinguisher Inspection	\$783.25
Quill - Toner	\$97.10
T-Mobile - Mobile Internet	\$9.90
	\$1,046.50

Vern's Repair	\$1,567.98
Village of LO - Water & Sewer	\$203.14
Village True Value - Supplies	\$118.19
	\$1,889.31

Fire Department Payroll

June Payroll

Will Fyan	\$1,098.15
Ryan Cisler	\$116.29
Royal Shilton	\$355.54
Nekoda Hull	\$668.69
Kristin Dubuque	\$639.60
John Thomas	\$0.00
Eric Possehn	\$129.29
Brad Perkins	\$559.46
Brad Dubuque	\$1,206.05
Erin Scarborough	\$434.50
Kyle Root	\$396.17
Chad Perkins	\$1,407.95
Chad Perkins	\$1,407.94
	\$8,419.63

Craig Winslow	\$64.64
Wade Piercefield	\$584.55
Chris Tobin	\$60.95
Cody Perkins	\$22.03
Wyatt Perkins	\$320.53
Blake Perkins	\$87.22
Travis Scarborough	\$880.87
Gary Jackson	\$645.37

Union Bank FICA & Fed W/H	\$2,378.50
State W/H	\$1,429.01
	\$6,473.67

Motion by Secor, support by Barrone that the township accepts items in the June audit and approves payment for the July 10, 2023 bills as submitted. Ayes all. Nays – none. Motion carried.

Treasurer's Report – the 101 accounts are running about \$138,082.44 behind of last

year. See report for further information.

Cemetery Property Manager Report – cleaned up years of pinecones, mowing and trimming, put out violation tags, trees need to be trimmed towards dump area and eventually need to expand water on east side.

Fire Chief Report – 48 total runs, 33 in the village, 13 in the township, 2 mutual aid, 36 medical calls, 11 other fire, 1 motor vehicle accident. Total runs as of 6/30/2023 are 240. June Events – took Engine 4 to the school for field day, Consumers training, Cargill walkthrough, Coverage at the fair June 21- 25. July events – Fire Chief meeting, back to school event at the fair grounds and emergency management meeting with Barry County. On July 27th emergency active shooter training for schools. Battery is needed for one of the AED they are on a national back order, a new AED was purchased for \$3,300.00.

Board/Committee Reports

- a. Jordan Lake Improvement Board – public hearing at the township building on July 15th at 10:00 AM.
- b. Lakewood Wastewater Authority
- c. Library Board
- d. Lakewood Recreational Authority – Village Manager Ben Geiger presented Resolution 2023-A Designating the Lake Odessa Village Manager as Administrator for the Lakewood Recreational Authority and also presented minutes from today's meeting. The Administrator will assist the Authority in meeting preparation and record keeping, assist authority chairperson in setting the meeting agenda and distributing meeting materials, coordinate introduction and adoption of resolutions/actions necessary required by a Township Board and/or Village Council to further Authority initiatives, serve the LRA as the State of Michigan local liaison and report to a Township Board, Village Council and/or stakeholders groups regarding important Authority updates. The LRA is planning on some type of ribbon cutting ceremony for the start of the trail between Jordan Lake Ave and McDonalds. MDOT did approve the increase in trail construction. The Village has signed off on all agreements.

Action Items

- a. Board of Review Appointment – Motion by Secor, support by Caudill to appoint Charles (Bill) Phillips. Ayes all. Nays – none. Motion carried.
- b. Office – Repair of West Drive Asphalt – McKearney gave a price of \$6,000.00 to \$12,000.00. Bud White from the Road Commission is looking into changing the

ditch and tube in that area and he can send a patching crew to fix approach to get us by, we can also cement approach.

- c. Office – Township and Cemetery House Roof Replacement –Hail Damage – S&T Restoration will replace both roofs for insurance amounts.

Motion by Rohrbacher, support by Secor to hire S&T Restoration for Township Building and Cemetery house roofs and gutters. Ayes all. Nays- none. Motion carried.

- d. Office – Painting Exterior Doors and Cemetery Fence in dump area – To hire S&T Restoration to place a fence in the dump area along Craig Cole property line not to exceed \$4,000.00 and to paint the new entrance doors and the two doors in the community room.

Motion by Rohrbacher, support by Secor to hire S&T Restoration to paint the new entrance doors and community room doors for \$1,600.00 using ARPA funds. Also to place fence along Craig Cole's property line not to exceed \$4,000.00. Ayes – all. Nays – none. Motion carried.

- e. Office – Upgrade Phone System – Printing Essentials has given us a quote for a new phone system. The township will start with what we already have.

Motion by Rohrbacher, support by Barrone to purchase 3 new phones with Printing Essentials for \$902.80 with monthly service fee of \$167.80 and two additional cordless phones for \$230.00 not to exceed \$1,300.00. Ayes all. Nays – none. Motioned carried.

- f. Cemetery Fence in dump area - addressed earlier.

- g. Cemetery house roof – addressed earlier.

- h. Parking Lot Repair – Simon will use a degreaser and power wash.

Motion by Rohrbacher, support by Secor to hire Simon to use a degreaser and power wash parking lot for \$1,600.00. Ayes all. Nays – none. Motion carried.

- i. Fire Withholding Resolution – Rohrbacher would like to send resolution to attorney for review.

Motion by Secor, support by Barrone to have attorney look over the Fire Withholding Resolution and spell out what is exactly needed. Ayes all. Nays – None. Motion carried.

- j. Website Proposal - the Board discussed the two proposals.

Motion by Secor, support by Barrone to hire Pixelvine for Township website design using \$2,100.00 from ARPA funds. Ayes all. Nays – none. Motion carried.

- k. Personnel Manual – the Board reviewed the manual and decided to look at again at next meeting.

Information/Discussion Items

- a. Solar ordinance – the Board decided to look at more samples and discuss further at next meeting.

Supervisor comments – nothing to report.

Public Comment – Bob Cusack introduced his daughter, Victoria Simmons.

Board comments – no comments.

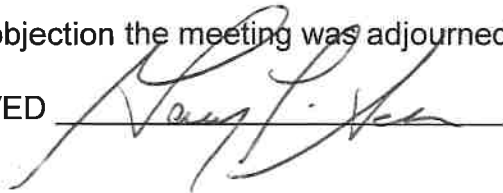
Motion by Secor, support by Rohrbacher to go into closed session at 8:28 P.M. to discuss the Terry Kelly legal matter. Roll call vote: Williams – yes, Rohrbacher – yes, Secor – yes, Barrone – yes and Caudill – yes. Nays – none. Motion carried.

Resumed open session at 8:40 P.M.

Motion by Rohrbacher, support by Caudill to file a suit to have a court determine the Township's legal rights to the area where Kelly is encroaching. Ayes all. Nays – none. Motion carried.

Without objection the meeting was adjourned at 8:46 P.M.

APPROVED



Submitted

