

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 8-7-2023

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams, Barrone and Caudill. Absent: none.

Visitors – Beth Barrone, Matt Steward, Bob Cusack, Wayne Baldock and Shawn Hazel.

Motion by Caudill, support by Barrone to approve the agenda with one addition. Ayes all. Nays – none. Motion carried.

Motion by Secor, support by Caudill to approve the July 10, 2023 Regular Meeting minutes as submitted. Ayes all. Nays – none. Motion carried.

Motion by Caudill, support by Secor to approve the July 10, 2023 Closed Session Meeting minutes as submitted. Ayes all. Nays – none. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2023-2024 Budget.

Motion by Williams, support by Rohrbacher to increase the Township Capital Outlay line item by \$18,885.31, to increase the Cemetery Capital Outlay line item by \$9,038.71, to increase the Reimbursements line item by \$27,924.02 and a one-sided entry to the Attorney Professional and Contractual line item. Ayes all. Nays – none. Motion carried.

JULY BILLS

Gary Secor	\$967.29	Canon - Copier Maintenance	\$38.84
Lisa Williams	\$1,332.29	Consumer Energy - Twp Gas/Electric	\$245.86
		Consumer Energy - Cemetery	
Sharon Rohrbacher	\$1,431.35	Gas/Electric	\$88.99
Brad Barrone	\$115.44	Klein Assessing - Assessor Payment	\$3,072.23
Patti Caudill	\$115.44	Lakewood News - Minutes	\$86.00
Nicole Klahn	\$87.73	PE Office - New Phones	\$1,085.00
Nicole Klahn	\$60.03	Pixelvine - Website Design	\$2,100.00
Connie Jordan - Dep Treasurer	\$13.25	S&T Restoration - Cemetery Property	\$5,714.28
Connie Jordan - Cemetery	\$112.59	S&T Restoration - Roofs	\$27,924.02
Dennis Sauers - Bd of Review	\$44.15	Simon - Parking Lot Cleaning	\$1,600.00
Charles Phillips - Bd of Review	\$44.14	Telrite - Twp Phone Bill	\$15.17
FICA and Fed W/H	\$1,309.08		\$41,970.39
	\$5,632.78		

August 7, 2023 Bills

BS&A - Treasurer Support	\$931.00	ODP Business - Copy Paper/Towels	\$252.45
Carl's - Cleaning Supplies	\$16.49	PE Office - Phone Charges	\$167.56
David Chapman - Liability			
Insurance	\$86.00	S&K Printing - Treasurer Envelopes	\$3,300.00
Elan Financial - Cem Phone			
Charges	\$16.32	Sharon Rohrbacher - Postage, Vacuum	\$54.86

Fahey Schultz - Legal Services	\$8,237.28	Spectrum Printers - Test Deck Printing	\$90.00
Granger - Cemetery Dumpster	\$43.20	Village True Value - Mulch, Batteries	\$23.96
Granger - Twp Trash Pickup	\$31.59	Vern's Repair - Trimmer Repairs	\$107.02
Ionia Co Road - Gravel/Seeding	\$41,599.27	Vern's Repair - Cemetery Supplies	\$38.98
Lakewood News - Notice/Minutes	\$207.20	Walker Fluke - 2022-2023 Audit	\$6,150.00
	\$51,168.35		\$10,184.83

Fire Department Bills

July Bills

Consumer Energy	\$330.81	Phoenix Safety - New Hoses	\$13,882.44
Odessa Twp-Payroll		T-Mobile - Mobile Internet	\$9.90
Reimbursement	\$15,716.31	Wex Bank - Fuel	\$313.41
Odessa Twp-Payroll			\$14,205.75
Reimbursement	\$1,847.99		
	\$17,895.11		

August Bills

Elan Financial - Phone Chargers	\$19.98	Village True Value - Supplies	\$219.34
Life EMS - 3rd Quarter Subsidy	\$5,919.16	West Shore - Helmet	\$344.51
McKesson Medical - Supplies	\$121.51		\$563.85
	\$6,060.65		

Fire Department Payroll

June Payroll

Will Fyan	\$1,622.72	Craig Winslow	\$96.97
Ryan Cisler	\$495.94	Wade Piercefield	\$676.90
Royal Shilton	\$459.34	Chris Tobin	\$243.81
Nekoda Hull	\$626.48	Cody Perkins	\$110.38
Kristin Dubuque	\$495.37	Wyatt Perkins	\$888.74
John Thomas	\$58.27	Blake Perkins	\$676.90
Eric Possehn	\$497.24	Travis Scarborough	\$805.60
Brad Perkins	\$754.33	Gary Jackson	\$851.68
Brad Dubuque	\$786.75		
Erin Scarborough	\$464.61		
Kyle Root	\$499.02	Union Bank FICA & Fed W/H	\$3,058.42
Chad Perkins	\$1,410.93	State W/H	\$0.00
Chad Perkins	\$1,410.94		\$7,409.40
	\$9,581.94		

Motion by Secor, support by Barrone that the township accepts items in the July audit and approves payment for the August 7, 2023 bills as submitted. Ayes all. Nays – none. Motion carried.

Rohrbacher questioned the Ionia County Road Department invoice for \$187.00.

Treasurer's Report – the 101 accounts are running about \$166,150.41 behind of last year. The General Fund Savings/Checking is \$24,750.50 behind last year. See report for further information.

Cemetery Property Manager Report – normal maintenance, get fence installed next

couple of weeks and had 3 broken water pipes. Barrone commented on the moles and how nice the restored stones look. Will check into putting mulching blades on mowers to reduce grass on stones.

Fire Chief Report – 40 total runs, 23 in the village, 13 in the township, 4 mutual aid, 27 medical calls, 11 other fire, 2 motor vehicle accident. Total runs as of 7/31/2023 are 274. July Events – took Engine 4 to the fairgrounds for field day, Cargill walkthrough, hosted a diaper drive, attended an EMER meeting for Barry county and Ionia County fire chief's meeting. August events – Art in the Park event, Back to School event at the fairgrounds, emergency management meeting with Barry County and tabletop training with the Lake Odessa PD on radio coms on large scale events.

Board/Committee Reports

- a. Jordan Lake Improvement Board – minutes presented.
- b. Lakewood Wastewater Authority – minutes and audit report was presented. Mark Doane is working on finding information on curbs along west side of Cemetery road. The county did approve the curbs. Secor will check into the specs on the project.
- c. Library Board – no minutes.
- d. Lakewood Recreational Authority – received a payment flow chart from Village Manager Ben Geiger. The Board discussed the Village manager's recommendation memorandum for processing invoices and payments for the construction of the Jordan Lake Trail located entirely within the Village of Lake Odessa. Rohrbacher reminded the Board that the Supervisor is the Grant Coordinator and has sole access to the DNR Grant through his office so all submissions need to go through the Supervisor's Office. The Jordan Lake Trail will need to deposit their donation with the Township prior to bills being paid for the trail construction. Rohrbacher stated she will need to open a restricted account titled DNR Grant Receiving Fund.

Action Items

- a. Ionia County Economic Alliance – 2022 Annual Report and other information on the Alliance was presented.

Motion by Secor, support by Williams to continue participation with the Ionia County Economic Alliance and pay an annual amount of \$ 665.00. Ayes all. Nays – none. Motion carried.

- b. Township personnel Manual - the Board discussed the manual. Williams will distribute to list of personnel provided by Caudill.

Motion by Secor, support by Barrone to approve the Township Personnel Manual. Ayes all. Nays – none. Motion carried.

- c. Fire Department Ordinance – the Board discussed the ordinance. The Lake Odessa Fire Department Donation Policy was discussed and a policy was presented. The Board will discuss further at next meeting.

Information/Discussion Items

- a. Solar Power Ordinance – Rohrbacher will ask Attorney Kyle O'Meara to put together a Solar Power Ordinance.

Motion by Rohrbacher, seconded by Barrone to authorize Rohrbacher to proceed with Attorney O'Meara to draft a Solar Ordinance including escrow for decommissioning and applications, fees and setbacks similar to our current Wind Ordinance providing the initial estimate falls below \$5,000.00. Ayes all. Nays – none. Motion carried.

Supervisor Report

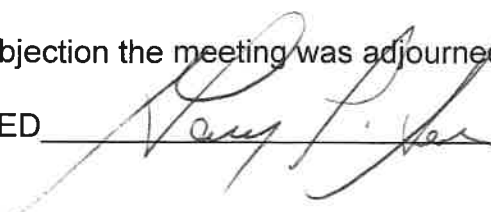
- a. Ionia County Hazard Mitigation Plan – Secor stated that all information has been sent to the Grand Rapids firm in charge of Ionia County. The township building would be considered an asset. Should hear back October or November if we are included in the plan.
- b. Mason filed an objection to the last court order and it is scheduled for August 17, 2023.
- c. Ronald and Suana McDaniel's had trees removed from their property on Bonanza Road and the stumps need to be removed in order for a culvert to be placed.
- d. Ordinance Violations – one junk violation notice was sent out this month. Barrone showed pictures taken by his drone of the property 3688 W. Tupper Lake Road. They showed the amount of junk and the encroaching of the neighbor's property.

Public Comment – no comment.

Board comments – no comment.

Without objection the meeting was adjourned at 8:16 P.M.

APPROVED



Submitted

