

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 12-2-2024

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams and Barrone.

Visitors – Fire Chief Chad Perkins, Michael Rohrbacher, Patti Caudill, Carrie Johnson, Carolyn Mayhew, Edith Farrell, Kaylah Fyan, Suzanne and Joe Dahms and Anne Nagi.

Motion by Secor, support by Williams to approve the agenda as submitted. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the November 4, 2024 Regular Meeting minutes as amended. Ayes all. Motion carried.

Motion by Rohrbacher, support by Secor to approve the November 18, 2024 Special Meeting Minutes. Ayes all. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2024-2025 Budget.

NOVEMBER BILLS

Gary Secor	\$972.21	Advantage Plumbing - Clogged Drain	\$857.85
Lisa Williams	\$1,413.10	Canon - Copier Maintenance	\$78.42
Sharon Rohrbacher	\$1,518.87	Carl's - Cleaning Supplies	\$9.96
Brad Barrone	\$230.87	Consumer Energy - Cem Gas/Electric	\$86.61
Patti Caudill	\$230.87	Consumer Energy - Twp Gas/Electric	\$281.93
Abbigial Huisman - Custodian	\$0.00	Elan Financial - Supplies & Website	\$219.89
Abbigial Huisman - Custodian	\$140.96	Fahey Schultz - Legal Services	\$1,063.42
Connie Jordan - Dep Treasurer	\$105.72	Granger - Cemetery Dumpster	\$70.20
Connie Jordan - Cemetery	\$59.47	Klein Assessing - Assessor Payment	\$3,225.84
		ODP Business - Clerk Toner, Paper Pads	\$206.05
Mike Rodriguez - Election Wage	\$77.00	Postmaster - Tax Bill Postage	\$1,480.05
Mike Rodriguez - Election Wage	\$136.50	View Newspaper - Minutes	\$52.50
Dawn Deardorff - Election Wage	\$191.17		\$7,632.72
Vonda Mattson - Election Wage	\$217.00		
Stephanie Grinage - Election Wage	\$112.00		
Robbie Mutschler - Election Wage	\$248.00		
Patrick Sinke - Election Wage	\$120.00		
Nancy Miller - Election Wage	\$132.00		
Julie Beglin - Election Wage	\$136.50		
Jerry Tomandl - Election Wage	\$105.00		
Roseann Sinke - Election Wage	\$105.00		
Doris Vierzen - Election Wage	\$105.00		
Bill Phillips - Election Wage	\$148.00		
Jana McCaul - Election Wage	\$210.00		
FICA W/H for November	\$1,397.78		

\$8,113.02 ##

December Bills

Blair Landscaping - New Tree	\$650.00	Lisa Williams - Election Mileage	\$25.46
Hastings Ace - Paint & Handle	\$42.98	S&T Restoration - Maintenance	\$800.00
Jeff and Lisa Elenbaas - Burial	\$200.00	Sharon Rohrbacher - Mileage, Deeds	\$55.92
	\$892.98		\$881.38

Fire Department November Bills

Alan Jackson - New Tires	\$912.00	Odessa Twp - Payroll Reimbursement	\$12,090.91
Alert All - Fire Prevention	\$352.00	Odessa Twp - Payroll Reimbursement	\$1,901.83
Consumer Energy	\$272.85	T-Mobile - Mobile Internet	\$9.90
David Chapman - Grass Rig Ins	\$355.00	Wex Bank - Fuel	\$281.75
Elan Financial - Phone, Email	\$98.92		\$14,284.39
	\$1,990.77		

December Bills

Chad Perkins - Reimbursement	\$23.84	Nye Uniform - Pants, Shirts, Coat, Belt	\$958.50
Lake Odessa Parts - New Wipers	\$14.90	Quill - Toners	\$177.28
MI St Firemens's - Membership	\$100.00	T-Mobile - Mobile Internet	\$9.90
MI Rescue - Ice Commander Suit	\$2,022.00		\$1,145.68
	\$2,160.74		

Fire Department Payroll November Payroll

Will Fyan	\$896.43	Joseph Graham	\$91.43
Kyle Root	\$514.06	Ethan Perkins	\$337.40
Royal Shilton	\$323.22	Wade Piercefield	\$348.88
Nekoda Hull	\$523.32	Chris Tobin	\$0.00
Craig Winslow	\$129.29	Tyler Gregg	\$488.25
John Thomas	\$0.00	Wyatt Perkins	\$581.46
Eric Possehn	\$226.25	Blake Perkins	\$565.46
Brad Perkins	\$939.01	Travis Scarborough	\$1,080.92
Erin Scarborough	\$132.14	Gary Jackson	\$277.51
Chad Perkins	\$1,455.35	Jacob DeBruyne	\$726.82
Chad Perkins	\$1,455.34	Cody Perkins	\$0.00
	\$6,594.41	Union Bank FICA & Fed W/H	\$2,388.74
		State W/H	\$0.00
			\$6,886.87

Motion by Secor, support by Williams that the township accepts items in the November audit and approves payment for the December 2, 2024 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running ahead of last year by \$49,164.46 and General Fund Savings/Checking is \$38,114.23 ahead of last year. See report for further information.

Cemetery Property Manager Report – not present.

Fire Chief Report – total runs 32, village – 20, township – 12, mutual aid – 0, Medical – 27, Fire other – 4, motor vehicle accident – 1, Hazmat – 0 and total runs as of 11-30-2024

is 349. Christmas Parade is December 13th at 6:30 P.M. and Santa will be at the fire Station.

Board/Committee Reports

- a. Jordan Lake Improvement Board
- b. Lakewood Wastewater Authority – minutes presented.
- c. Library Board

Action Items

- a. RFP Submissions Review Committee/Process – Secor recommends a 5-member board to oversee the Fire Department RFP's. Two at-large members – Patti Caudill and Tim Spitzley, 2 Township Board members – Sharon Rohrbacher and Brad Barrone and Fire Chief Perkins. He suggested the Board meets to select chairperson and set up committee process.

Motion by Secor, support by Barrone to approve the 5 member RFP submissions review Committee recommended by Secor. Ayes all. Motion carried.

- b. Fire Department Needs Assessment – Motion by Secor, support by Barrone to approve the Fire Department Needs Assessment. Ayes all. Motion carried.
- c. Generator Gas Line Installation Estimate – Motion by Rohrbacher, support by Secor to approve the generator gas line installation by Candor Mechanical for \$2,335.00. Ayes all. Motion carried.

Motion by Rohrbacher, support by Barrone to approve budget amendment of a one-sided entry for \$2,335.00 from carryover funds to Township Offices Professional and Contractual line item. Ayes all. Motion carried.

- d. 2024 FEMA Grant – the Board discussed the new round of FEMA Grant due December 26th. Caudill will write grant for \$252,460.00 for Fire Department SCBA masks with a 5 percent match of \$12,620.00. Rohrbacher stated that a formal resolution needs to be done.

Motion by Secor, support by Barrone to approve to submit the FEMA Grant for Fire Department SCBA masks by December 26th. Ayes all. Motion carried.

- e. Board Appointments – Jordan Lake Board - Secor was unable to get a hold of Bob Cusack. Board of Review – Denny Sauers, Lynn Sandborn and Bill Phillips.

Motion by Secor, support by Barrone to approve to the Board of Review for a 2-year term Denny Sauers, Lynn Sandborn and Bill Phillips. Ayes all. Motion carried.

- f. Closed Session for Kelly Consent Judgement and Grant Funds Expenditure Agreement – Motion by Secor, support by Rohrbacher move to enter a closed session at 7:15 P.M. to discuss a confidential written legal opinion subject to attorney-client privilege under MCL 15.268(1)(h). Roll call vote: Secor – yes, Rohrbacher – yes, Williams – yes and Barrone – yes. Motion carried.

Motion by Secor, support by Rohrbacher to open regular meeting session at 7:32 P.M, Ayes all. Motion carried.

Motion by Secor, support by Rohrbacher to approve the Kelly Consent Judgement. Roll call vote: Secor – yes, Barrone – yes, Rohrbacher – yes and Williams – yes. Motion carried.

The Board discussed the two DNR agreements and the attorney comments. The Board cannot reach a consensus on the two agreements.

Motion by Secor, support by Rohrbacher to table a decision on the two DNR agreements and look at creating a resolution. Ayes all. Motion carried.

Information/Discussion Items

- a. Disabled Veterans Exemption – the Board discussed the exemption and will have copies available.
- b. Review of November 18th Fire Department/Community Discussion Dinner – Secor felt there was good discussion, accomplished public awareness and Representative Johnsen had good information to bring back to Lansing.

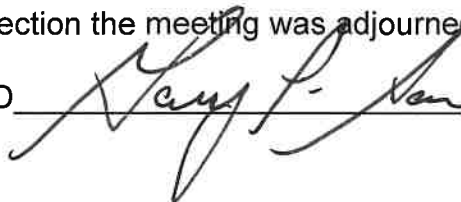
Supervisor Report – had a call from one of the firms on the fire department RFP's.

Public Comment – no comment.

Board comments – Barrone wanted to know if T-Line has moved. Secor stated that all civil infractions have been dismissed.

Without objection the meeting was adjourned at 7:40 P.M.

APPROVED



Submitted

