

THE ODESSA TOWNSHIP BOARD REGULAR MEETING WAS HELD ON 01-06-2025

Meeting called to order at 7:00 P.M. by Supervisor Secor. Present: Rohrbacher, Williams and Barrone.

Visitors – Fire Chief Chad Perkins, Michael Rohrbacher, Patti Caudill, Carrie Johnson, Carolyn Mayhew, Denny Sauers, Allan Baron, Dennis Mansfield, Beth Barrone, Tim Spitzley and Brad Perkins.

Motion by Secor, support by Rohrbacher to approve the agenda as amended. Ayes all. Motion carried.

Motion by Secor, support by Barrone to approve the December 2, 2024 Regular Meeting minutes as submitted. Ayes all. Motion carried.

Motion by Rohrbacher, support by Barrone to approve the December 2, 2024 Closed Session Minutes. Ayes all. Motion carried.

Public Comment – no comment.

Budget Review – the Board reviewed the 2024-2025 Budget.

Motion by Williams, support Rohrbacher to amend the budget by decreasing Workers Compensation line item by \$1,000.00 and increase the Township Part-Time line item by \$1,000.00. Increase the Reimbursement Line Item by \$450.00 and increase the Elections Part-Time Wages by \$450.00. Ayes all. Motion carried.

DECEMBER BILLS

Gary Secor	\$972.21	Canon - Copier Maintenance	\$81.72
Lisa Williams	\$1,413.11	Elan Financial - Phone & Website	\$339.49
Sharon Rohrbacher	\$1,518.86	Consumer Energy - Twp Gas/Electric	\$410.14
Brad Barrone	\$115.44	Consumer Energy - Cemetery Gas/Electric	\$129.71
Abbigial Huisman - Custodian	\$74.88	Fahey Schultz - Legal Services	\$822.50
Abbigial Huisman - Custodian	\$74.89	Granger - Cemetery Dumpster	\$70.20
Connie Jordan - Dep Treasurer		Granger - Twp Trash Pickup	\$36.34
Connie Jordan - Cemetery		John Hancock - Pension	\$1,587.28
Mike Rodriguez - Election Wage	\$225.00	Klein Assessing - Assessor Payment	\$3,225.84
Dawn Deardorff - Election Wage	\$198.23	PE Office - Phones	\$171.64
Lynn Sandborn - Bd of Rev Wage	\$44.04	Union Bank - Safe Deposit Box Rent	\$35.00
Denny Sauers - Bd of Rev Wage	\$44.04	View Newspaper - Minutes	\$52.50
Bill Phillips - Bd of Rev Wage	\$44.05		\$6,962.36
FICA & Fed W/H for December	\$1,337.40		
State W/H for Oct, Nov & December	\$784.64		
	\$6,846.79		

January Bills

Clark Technical - Antivirus/Support	\$450.00
Granger - Twp Trash Pickup	\$36.34
Hastings Ace - Reflectors/Keys	\$15.35
Ionia Co - Printing Tax Bills	\$1,285.20
Jeff & Lisa Elenbaas - Burials	\$825.00
PE Office - Phones	\$169.52
	\$2,781.41

Pontem Software - Clerk's Annual Support	\$1,420.00
S&K Printing - Clerk Envelopes	\$60.00
S&T Restoration - Cem Maintenance	\$800.00
US Postal - Clerk & Supervisor PO Box	\$144.00
View Newspaper - Clerk Minutes	\$70.00
	\$2,494.00

Fire Department December Bills

Consumer Energy	\$499.64
Elan Financial - Phone, Email	\$24.73
John Hancock - Pension	\$1,060.00
Odessa Twp - Payroll Reimburse	\$8,754.82
	\$10,339.19

Odessa Twp - Payroll Reimbursement	\$1,901.82
Village of LO - Fire Barns Lease	\$1.00
Wex Bank - Fuel	\$33.63
Wex Bank - Fuel	\$119.48
	\$2,055.93

January Bills

Chrouch Comm - Pager Batteries	\$555.80
Clorwell - Generator Service	\$300.00
CSI Emergency - Truck Repair	\$1,001.53
Golden West - Cones & Signage	\$2,209.56
	\$4,066.89

Hastings Ace - Supplies	\$136.07
Nye Uniform - Coat, Pants & Other Goods	\$373.45
Village of LO - Water & Sewer	\$203.14
	\$712.66

Fire Department Payroll November Payroll

Will Fyan	\$505.25
Kyle Root	\$182.86
Royal Shilton	\$355.55
Nekoda Hull	\$377.95
Craig Winslow	\$161.61
John Thomas	\$87.21
Eric Possehn	\$355.55
Brad Perkins	\$693.82
Erin Scarborough	\$22.03
Chad Perkins	\$1,455.36
Chad Perkins	\$1,455.35
	\$5,652.54

Joseph Graham	\$91.42
Ethan Perkins	\$88.10
Wade Piercefield	\$145.36
Chris Tobin	\$0.00
Tyler Gregg	\$261.66
Wyatt Perkins	\$290.73
Blake Perkins	\$377.95
Travis Scarborough	\$707.37
Gary Jackson	\$308.35
Jacob DeBruyne	\$581.46
Union Bank FICA & Fed W/H	\$1,803.60
State W/H	\$1,236.58
	\$5,892.58

Motion by Secor, support by Rohrbacher that the township accepts items in the December audit and approves payment for the January 6, 2025 bills as submitted. Ayes all. Motion carried.

Treasurer's Report – the 101 accounts are running ahead of last year by \$12,156.79 and General Fund Savings/Checking is \$1,219.76 behind last year. See report for further information.

Fire Chief Report – total runs 34, village – 25, township – 17, mutual aid – 2, Medical – 28, Fire other – 4, motor vehicle accident – 2, Hazmat – 0 and total runs as of 12-31-2024 is 387. Received complaints on Cargill odor.

Board/Committee Reports

- a. Jordan Lake Improvement Board
- b. Lakewood Wastewater Authority – minutes presented.
- c. Library Board
- d. JLTB Construction Update – Secor will have an updated report for next meeting. Rohrbacher presented a grant summary from MDOT.
- e. Ionia County Sheriff – Representative Undersheriff Andrew Bucholtz presented a December incident report.

Action Items

- a. Firehouse Subs Foundation Grant – Patti Caudill stated that the grant opens on January 9th will be writing for four AED's totaling \$11,996.00 one for each fire truck. There is no match for this grant.

Motion by Secor, support by Barrone to approve the Fire Department submission to the Firehouse Subs grant for \$11,996.96. Roll call vote: Williams – yes, Rohrbacher – yes, Barrone – yes and Secor – yes. Motion carried.

- b. Fire Station RFP's – Barrone stated that Patti Caudill put together a spreadsheet of the four RFPs returned. The committee decided to go with Williams Architects out of Itasca, Illinois with an office also in Grand Rapids, Michigan.

Motion by Rohrbacher, support by Secor to accept hiring Williams Architects for the planning study process for a new fire station. Ayes all. Motion carried.

- c. Employment Status and Wage Schedule – Motion by Rohrbacher, support by Barrone to approve the Employment Status and Wage Schedule. Ayes all. Motion carried.
- d. Cemetery Property Manager Report – Matt Steward stated that he has spread limestone on low areas on drives, added some corner posts and widen drive, was happy with the tree trimming and brush pile needs to be burned. Secor would like Matt to check on mower recall.
- e. Jordan Lake Improvement Board Appointment – Motion by Secor, support by Barrone to appoint Bob Cusack to the Jordan Lake Improvement Board. Ayes all. Motion carried.
- f. Land Division – the Board discussed the back lot line that exceeds the 4 to 1 ratio land division requirements.

Motion by Secor, support by Barrone to accept the recommended land division survey by Mulders. Ayes all. Motion carried.

- g. Trustee Vacancy – Secor suggested asking for letters of intent and conduct interviews. Have letters returned in 2 weeks to the clerk.

Motion by Secor, support by Rohrbacher to post the trustee position in the newspaper asking for a letter of intent and return to the clerk within 2 weeks. Ayes all. Motion carried.

Information/Discussion Items – none.

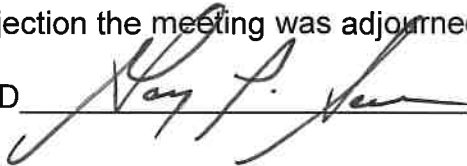
Supervisor Report - Secor will create a rejection a letter for unchosen RFP'S. He also presented letter from Cargill Plant General Manager Jay Patel on the odor. They are working on a solution and have brought in additional storage tanks.

Public Comment – no comment.

Board comments – no comments.

Without objection the meeting was adjourned at 7:37 P.M.

APPROVED



Submitted

